

**SIES (Nerul) COLLEGE OF ARTS, SCIENCE AND COMMERCE (Autonomous)**  
**Nerul, Navi Mumbai**

**September 2, 2025**

**NOTICE**  
**FYBMS ADMISSION (A.Y. 2025-26)**

We are pleased to inform students seeking admission to the First Year of Bachelor of Management Studies (FYBMS) for the academic year 2025-26 that our college will be open for admission purposes from [start date] onwards. The admission office will operate between 10:00 a.m. and 5:00 p.m. on all working days.

**Reporting Time:**

From 03-09-2025 to 06-09-2025 – Between 10.00 AM to 05.00 PM

(To avoid last-minute rush, report at least **One Hour Prior** to the specified time.)

**College ONLINE FORM LINK**

[https://datavista.in/cms/student/Ext/auth/register.php?sectionmaster\\_Id=16](https://datavista.in/cms/student/Ext/auth/register.php?sectionmaster_Id=16)

**Pre Admission Online Enrolment on Samarth Portal**

<https://mu.ac.in/admission>

**ADMISSION PROCESS**

**To complete the admission process, students are required to follow these steps:**

**STEP 1 (In CR – 30 – 4<sup>th</sup> Floor)**

- Lock your Seat Online. (check seat acceptance fee receipt)
- Check your name in the List.
- Document Verification and Arrangement
- Fill The Excel Data Sheet

**STEP 2 (First Floor Office- Counter No. - 5)**

(Only for Other Board Students)

- Complete Eligibility Process - (Refer List of Additional Documents)

**STEP 2 (Admission Room (CR 29 4<sup>th</sup> Floor)**

- Check Documents Online
- Submit Admission Form along with Documents
- Generate Fees Payment Link
- Confirm Admission (OTP Verification)
- Collect Confirmation Letter Duly Signed and Stamped

**LIST OF DOCUMENTS FOR ADMISSION**

1. Printout College Form
2. Printout University of Mumbai Form (SAMARTH Portal – College Code 0710)
3. Seat Acceptance Letter – CAP
4. Printout CET Result (Common Entrance Test) for **BMS- CET**

5. Original & Xerox Copy Mark sheet 10th standard
6. Original Mark sheet 12th standard (**Cleared 12<sup>th</sup> in 1<sup>st</sup> Attempt with Minimum of 45% Marks**)
7. Original Passing Certificate of 12<sup>th</sup> Standard
8. Original LC/TC (Leaving Certificate/Transfer Certificate) – Verify Gap, Mother Tongue & Place of Birth
9. Original Migration Certificate
10. Xerox Copy -12<sup>th</sup> Hall Ticket
11. Xerox Copy - Domicile Certificate
12. Xerox Copy - Birth Certificate
13. Printout ABC (Academic Bank of Credits) ID
14. Xerox Copy - of Income Certificate if Applicable. (2024-25)
15. Xerox Copy Aadhar card
16. Original Minority Affidavit (Format on College Website)
17. Original Gap Certificate is required (if Gap after 12<sup>th</sup>)
18. 2 Photographs
19. Xerox Copy Cast Certificate ( if applicable )
20. Self-Declaration Undertaking Form (Collect From Admission Desk)
21. Printout Fees Payment

**List of Additional Documents for Eligibility Process only for Other Board Students -  
– 3 copies of each:**

1. University Pre-Registration Form (Samarth)
2. Mark sheet
3. Migration
4. Transfer Certificate
5. Allotment Letter
6. CET Score Card
7. Rs. 400/- [to be paid online at the counter]

**The Fees for FYBMS is Rs. 80,000/- to be paid online**

**PRINCIPAL**

**SIES (Nerul) COLLEGE OF ARTS, SCIENCE AND COMMERCE (Autonomous)**  
**Nerul, Navi Mumbai**

**September 5, 2025**

**NOTICE**

**FYBMS ADMISSION (A.Y. 2025-26)**

**PLEASE NOTE THAT THE FYBMS ADMISSION ARE SCHEDULED AS PER THE FOLLOWING SCHEDULE:-**

<b>PARTICULARS</b>	<b>TIMING</b>
<b>SATURDAY, SEPTEMBER 6, 2025</b>	<b>10.00 A.M. to 3.00 P.M. DUE TO ANANTHCHATURDASHI</b>
<b>SUNDAY, SEPTEMBER 7, 2025 - IS CLOSED</b>	
<b>MONDAY, SEPTEMBER 8, 2025</b>	<b>11.00 A.M. to 5.00 P.M.</b>

**PRINCIPAL**

**S.I.E.S. (NERUL) COLLEGE OF ARTS, SCIENCE & COMMERCE  
[AUTONOMOUS]  
NERUL, NAVI MUMBAI**

**09.09.2025**

**IMPORTANT ADMISSION NOTICE**

**FYBMS 2025-2026 INSTITUTIONAL LEVEL ROUND**

**A Provisional Institutional Level Admission List will be displayed on the College Website on 24.10.2024 at 10.30 a.m.**

**On the same day at 12.30 p.m. a Final Institutional Level Admission List will be displayed.**

Students whose names feature in the list are required to come to the college with all their originals as per the notice mentioned below this notice.

**Dates of Admission:**

**24.10.2024: Between 2.00 p.m. to 5.00 p.m.**

**25.10.2024 - Between 10.00 a.m. to 5.00 p.m.**

**26.10.2024 - Between 10.00 a.m. to 5.00 p.m.**

**28.10.2024 - Between 10.00 a.m. to 5.00 p.m.**

**VENUE:**

**The Venue for the Admissions will be in the 5th Floor – Staff Room 3. Students are requested to kindly assemble in the HOD Room – 5<sup>th</sup> Floor.**

**Principal**

